

DISCOVERY CONTROL PLAN AND SCHEDULING ORDER

The following was **agreed and stipulated** by the parties **AND/OR** Ordered by the Court:

- a. This is a **Discovery Control Plan for Level** **1** **2** **3** or Family Code (Circle One) **Parts a(1) through a(7) to be completed for Level 3 cases only.**
- 1. Amended Pleadings.** The deadline for filing amended pleadings is _____.
- 2. Special Exceptions.** The deadline for filing exceptions to pleadings is _____.
- 3. Discovery.** All discovery shall be completed by _____.
Discovery requests shall be served or filed, as appropriate, in sufficient time to allow for a timely response to such discovery requests to be served or filed by the discovery deadline.
- 4. Time Limits for Depositions:** _____.
- 5. Limitations on Interrogatories:** _____.
- 6. Limitations on Requests for Production:** _____.
- 7. Deadline for Designations of Experts.** Plaintiff/Petitioner shall file a designation of its testifying experts by _____. Defendant/Respondent shall file a designation of its testifying experts by _____.
- b. All “**Daubert/Dupont**” challenges shall be heard no later than the formal pre-trial conference and must be on file at least 10 days before hearing.
- c. **Dispositive Motions** (Summary Judgments, Plea to Jurisdiction, Plea in Abatement, etc.). All dispositive motions shall be filed and heard by _____.
- d. **Mediation.** Mediation is required unless the parties certify to the Court in writing that mediation would not result in a resolution or settlement.
- e. **Formal Pre-Trial Conference.** (Jury Trials only) This case is set for formal pre-trial on (Court Coordinator will set – please leave blank) _____ at **1:30 p.m.**
 Each party is directed to produce the following at the Pre-Trial Conference:
- 1) A concise trial summary as follows: State each separate cause of action and/or defense; each element of each cause of action and/or defense; if appropriate, a precise legal standard for measure of damages. Please be as brief and concise as possible. This summary is intended to be an aid for the Judge and staff, and should be limited to one page if possible.
 - 2) Proposed jury charges in hardcopy and via computer disk and/or email in Word format to Court Coordinator.
 - 3) Completed Witness and Exhibit Lists found at the following location:
http://www.collincountytx.gov/district_courts/429dc/index.jsp
 - 4) All documentary evidence and exhibits (for the purpose of stipulating to the authenticity and admissibility of exhibits).
- f. Each party shall be prepared to consider such other matters as may aid in the disposition of the case, including any matter raised pursuant to Rule 166a. All pre-trial motions (Motions in Limine, etc.) shall be filed 10 days before the formal pre-trial conference and will be heard at the formal pre-trial conference.
- g. **Time Required for Trial.** Each side needs _____ hours per side (no more than 6 hours/side unless good cause shown).
- h. **Jury Trial.** This matter is set for jury trial on _____ at 9:00 a.m.
- i. **Bench Trial.** This matter is set for a trial before the Court on _____ at 9:00 a.m.

Signed and approved this _____ day of _____, 20_____.

 JUDGE JILL WILLIS

 Plaintiff/Petitioner

 Defendant/Respondent

 Other

In the event you have not been able to get opposing counsel/party to sign this Order or agree to a trial date, please explain that in writing and submit it to the Court along with this Order.